



# About Camp Operation Online Learning II

July 6 – August 14, 2020

Camp Operation Online Learning (COOL) is a six-week summer course design group that will guide faculty through the process of developing their online courses for fall. Led by dynamic facilitators who are experts in online learning, COOL is dedicated to making the course design process accessible and enjoyable for higher educators at every level of experience and technology fluency. **As a community of practice, participants will build their courses alongside one another and with support from the facilitators. Participants will be directed to do this work in their institution's Learning Management System.**

**This course will include content on asynchronous online course design and teaching and synchronous-remote session planning and facilitation.**

## **Camp Operation Online Learning (affectionately referred to as COOL by our facilitators)**

- A six-week summer course design group with weekly synchronous sessions facilitated by online learning experts
- Camp Operation Online Learning online course access
- Digital access to the Camp Operation Online Learning workbook
- Ongoing access to the OLT's Community of Practice for online educators in higher ed

### **Where is camp being held?**

We are holding Camp Operation Online Learning on a platform called Mighty Networks. Our program is LMS agnostic. We will be learning, communicating, and connecting in Mighty Networks via the tools available in the platform. You will receive weekly assignments that will have you working on developing your own courses in your institution's LMS. As such, it may be a good idea to request a sandbox, practice course, or empty course from your campus's LMS administrator or instructional design team now so that you have access to it when camp begins. You can then use this space to work on camp assignments and safely experiment in your LMS.

### **What if I do not have access to an LMS?**

No worries! There will be a pre-camp survey and you can let us know so we can help you get access to an LMS for practice.

### **When will we receive access to the platform?**

The course will open June 29 so you can complete a pre-work module, become familiar with the platform, and begin to connect with fellow campers. You will receive an email packet the weekend before the course opens with your access information.

### **How does it work?**

Each week, you will receive access to an asynchronous course module covering several topics connected to an online learning theme (see below). Additionally, every week there will be a synchronous session (weekly synchronous sessions are Thursday at 4pm ET session and a Friday at 10 AM ET session to accommodate time zones).



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### **What if I cannot attend the synchronous session one week due to outside obligations?**

Summer is a busy time for professional development, time with family, which is all compounded this summer by the fact that we are living in a time of great uncertainty. Rest assured that each synchronous session will be recorded in case you miss one and you will still be able to participate in the rich, ongoing asynchronous discussions occurring in the community.

### **Do I need anything special to participate?**

Just the usual online learning stuff. Access to a computer, stable Internet access, and a webcam and microphone will be helpful too.

### **How many hours per week should I expect to spend on tasks/assignment?**

This will be largely up to you. A camper who is fully invested and actively preparing their online course from scratch during the six weeks will likely spend about 15 hours per week on this course.

### **Anything else we should know?**

Your facilitators LOVE to teach and LOVE to learn and cannot wait to work with you. The facilitators are a team – each has a unique personality, special skills and expertise, and a great sense of humor. We can't wait to spend the summer with you!

**Registration Page:** <http://www.onlinelearningtoolkit.com/cool>

- Full-time Faculty - \$300
- CC/HBCU/MSI Faculty - \$250
- Adjunct Faculty and Graduate Students - \$200
- OLT Subscribers - \$200
- Email [info@onlinelearningtoolkit.com](mailto:info@onlinelearningtoolkit.com) for group rate information

## Weekly Agenda Summary

### Week One Topics (Learning Outcomes & Backward Design)

- ADDIE
- Backward Design
- Creating Learning Outcomes
- Learning Objectives Builder
- Asynchronous and Synchronous Instruction
- Activity: Creating a Course Map

### Week Two Topics (Constructing a Course Syllabus)

- Assessing Online Course Quality
- Developing Online Course Policies
- Creating and Presenting an Engaging Syllabus
- Creating a Start Here Module and Connecting Students with Resources
- Communicating with Students
- Estimating Time on Task
- Screencast-O-Matic
- Canva and Royalty-free Images
- Activity: Draft a course syllabus
- Activity: Record a syllabus overview video



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### Week Three Topics (Assessing Student Learning)

- Overcoming preconceptions
- Formative Learning Activities and Assignments
- Summative Assessments
- Designing Assessments
- Creating Rubrics
- Using Discussion Forums
- Wise Feedback
- PlayPosit
- EdPuzzle
- Peer Grade
- Forms Quizzes
- Using LMS Gradebook
- Activity: Plan or draft a summative assessment
- Activity: Map formative learning activities to summative assessments

### Week Four Topics (Building Accessible Learning Modules)

- Modularity in the Online Course
- Creating a Course Framework in the LMS
- Designing Module Templates
- UDL and Accessibility
- Trauma-aware Teaching
- Using Embed Codes
- Using Modules in the LMS
- Activity: Create a module template
- Activity: Create and Overview and Objectives Page
- Activity: Create a Lesson Page

### Week Five Topics (Creating Engaging Course Content)

- Developing a Learning Narrative
- Curating and Creating Course Content
- Activating Prior Knowledge
- Using Rich Text Editors
- Tips for Facilitating Live, Online Sessions
- Three Why's and How's of Instructional Videos
- Activity: Create and Share an Original Course Video

### Week Six Topics (Creating an Online Classroom Community)

- Establishing Your Community of Care
- Community of Inquiry Framework
- Humanizing Your Course
- Creating an inclusive course environment
- Culturally Responsive Teaching
- VoiceThread
- FlipGrid
- Discussion Forums in the LMS
- Activity: Develop a plan for creating your course community
- Activity: Culminating Course Activity for Letter of Completion



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